



**EAST STROUDSBURG
UNIVERSITY
FOUNDATION**

*ESU Foundation
Scholarship &
Grants Committee
Now Accepting
Grant Proposals*

DATE: April 12, 2024
TO: All ESU Faculty/Staff
FROM: ESU Foundation Scholarships & Grants Committee
RE: Foundation Grants for fiscal year 2024/2025

The East Stroudsburg University Foundation is funding faculty/staff grants for the 2024/2025 fiscal year. The Foundation Scholarships & Grants Committee invites you to submit proposals by **July 31, 2024**, for awards to be made by August 30, 2024. Proposals received after the deadline **will not be considered for this year.**

CRITERIA

The following criteria should be considered in preparing application:

1. Projects must advance the academic/educational mission of ESU, especially in the classroom or laboratory;
2. Preference will be given to projects that are campus-related. Requests that relate primarily to community relations or off-campus activities are not likely to be approved.
3. Requests dealing with student enrichment will receive favorable consideration **only** to the extent they coincide with the strategic and academic/educational mission of ESU;
4. There should be a demonstrable need for the grant in accordance with university, college, and departmental priorities;
5. Cost effectiveness will be taken into account. Requests that project a **broader** impact on faculty/students will be given priority over those with a more limited number of beneficiaries;
6. Matching support is strongly encouraged. Those projects that demonstrate matching support will receive stronger consideration over those that do not;
7. With proposals for partial funding, no Foundation dollars will be released until:
 - a. *all matching university dollars are guaranteed by the unit requesting the funds or by the ESU Business Office, and;*
 - b. *the purchase/project is ready to go forward.*
8. Foundation grant awards will be a maximum of \$1,000 per proposal;
9. Due to the expected number of high-quality proposals, it is anticipated that the total amount of money available for grants will not be sufficient to fund all those which are deserving of support.
10. Kindly forward a brief report on the use of grant funds that address the outcomes by June 30, 2025, or 30 days. This report must be received to be eligible for any future grants.

LIMITATIONS

Funding for the following activities will not be considered:

1. Staff or faculty salaries and/or benefits;
2. Support for student workers or stipends within the program;
3. Scholarships for the program;
4. Publicity and reception costs.



INFORMATION NEEDED TO COMPLETE ONLINE APPLICATION FORM

Please include the attached cover page which identifies the proposal by title, name, department, address, and telephone number of the proposer; total amount of funding requested, and any matching money to be provided by department or other source. The Foundation Scholarship & Grants Committee would like to see the following information included in the application:

- a. Title of proposed project and project objective;
- b. Amount requested from the ESU Foundation;
- c. Total project cost from all funding sources;
- d. Identification of any matching funds from other sources such as university budget, personal funds, external entities, etc., if applicable
- e. Detailed project budget (detailed on how the money will be spent);
- f. How ESU Foundation funding will meet the need;
- g. Expected results and impact on the educational program.

Please find the ESU Foundation Faculty/Staff Grant application on our website under Foundation Philanthropy.

DEADLINE:

All those who have submitted proposals will be notified of the ESU Foundation Scholarship & Grants Committee's decision no later than August 30, 2024.

**If your project receives the funding, the funds will be available to you through June 30, 2025 unless a written request for extension is received from you for consideration.*

Questions? Please call Lianna DeSantis, Director of Corporate and Foundation Relations, at ext. 3179 or Laurie Schaller, Sr. Accountant and Scholarship Manager, at ext. 3658.